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## MINUTES

A REGULAR MEETING of the Sunrise Water Authority Board of Commissioners was held on Wednesday, May 26, 2010 immediately following the Budget Committee Meeting at Sunrise Water Authority, 10602 SE 129th Avenue, Happy Valley, Oregon, 97086.

Board Present: Bob Frentress, Chair; Ron Blake, Vice Chair; Jeanne Anspach, Secretary; Judy Grycko; Bob Garbarino; Ernie Platt and Terry Roskey.

Staff Present: John Thomas, General Manager; Daryl Zinser, Assistant Manager; Lin Rigutto, Finance Director; and Kim Anderson, Special Projects.

Visitors Present: Barbara Kemper and Patricia Holloway, Clackamas River Water, Janelle Sisson, citizen.

### **1. CALL MEETING TO ORDER**

The meeting was called to order at 7:05 PM.

### **2. INTRODUCTIONS & WELCOME OF VISITORS**

### **3. FLAG SALUTE**

### **4. PUBLIC COMMENT**

Staff presented the Board with a letter from a homeowner on Mark Road expressing concern with the use of the inmate work crews in a residential setting. The Board discussed the concerns stated in the letter and concurred with the continued use of the inmate work release crews. Staff stated that they would pass on the residents concerns to the Sheriffs office.

### **5. CONSENT CALENDAR**

Grycko pulled agenda item 5.1 and 5.2 for individual consideration.

A motion to approve the consent calendar consisting of the items listed below was made by Grycko and seconded by Roskey. Motion carried unanimously.

5.3 Acceptance of Happy Valley Baptist Church Water System

- 5.4 Acceptance of Improvements for Wind Song Creek Estates Subdivision
- 5.5 Approval of Pay Estimate #36 to GSI Water Solutions for Work Related to ASR
- 5.6 Approval of Pay Estimate #12 to GSI Water Solutions for Work Related to Water Right Transfers

#### 5.1 Approval of Minutes of April 28, 2010

Grycko questioned the use of the word discrete on page 5. Staff stated that the definition of the word in this case refers to items being separate rather than joined.

Blake pointed out that the word mush on page 6, should be changed to much.

A motion to approve the Agenda Item 5.1, Approval of Minutes of April 28, 2010, was made by Grycko and seconded by Blake. Motion carried unanimously.

#### 5.2 Approval of Expense Report for April 2010

Grycko asked if this was the final payment for the phone system that disconnected her. Staff explained that the call that was disconnected came to the office during the transition period and that there have been no reported problems since.

A motion to approve Agenda Item 5.2, Approval of Expense Report for April 2010, was made by Grycko and seconded by Blake. Motion carried unanimously.

## **6. DISCUSSION**

### 6.1 Skyview Acres Water Company Contract

Thomas stated that the contract is unchanged from last year. The terms are essentially cost plus 20%, and he noted that there is a sixty day termination clause.

A motion to approve the contract with Skyview Acres Water was made by Platt and seconded by Grycko.

Blake asked about the annual work plan called for on page 2 of the agreement. Anderson explained how the work plan is established.

The maker amended the motion to include authorization for the Chair to sign the agreement. The second agreed to the amendment.

Motion carried unanimously.

### 6.2 IGA with Damascus

Thomas presented the Board with the Staff report and packet information that had been distributed to the City Council of Damascus. He pointed out that the Staff report states that it may be premature for the Council to enter into any agreement at this time, but that the direct communication with the City Manager conveys a different message entirely. The City Manager's emails indicate that he sees no major impediments with moving towards executing an agreement with the exception of the term of the agreement.

Blake expressed concern with the issues to be addressed by the Advisory Committee. A discussion ensued where Staff explained the way the Advisory Committee would function and reiterated the objective for developing the Advisory Committee.

Frentress asked if there had been any feedback from the City Manager regarding their legal counsel's review of the draft agreement. Thomas commented that the only issue appeared to be the term of the agreement.

## **7. BUSINESS FROM THE BOARD**

### 7.1 Calendar of Meetings

Grycko commented that there would be no NCCWC meeting until September.

### 7.2 Liaison Reports

Blake commented that Development in Sandy had destroyed a wetland, and that the contractor had posted a bond for remediation activities, did initial plantings and then abandoned the project. The State has pulled the bond and contacted the CRBC about taking over the remediation contract.

Blake also attended the Oak Lodge meeting. He reported that they are almost done with the Ruby Road Main project and are about to begin on their office remodel.

### 7.3 Future Agenda Items

Thomas reminded the Board of the Work Session scheduled for June 2<sup>nd</sup>.

Frentress asked if Sunrise has addressed the need for hands free devices for cell phone use for Staff. Thomas commented that there is some language in the law that may allow an exception for public service employees; however it will take a court decision to interpret that provision. Sunrise has chosen to hold off on acquiring hands free devices until that interpretation is available. In the interim, Staff has been told to not use cell phones while driving. He also commented that the Nextel service that is in use by Sunrise complicates the issue because of uncertainties on how to route the two way radio function through cell service hands free devices.

## **8. BUSINESS FROM THE MANAGER**

### 8.1 Financial Reports

The Board engaged in a brief discussion on building activity within the Sunrise service area.

A motion to accept the financial report was made by Grycko and seconded by Blake. Motion carried unanimously.

### 8.2 Cash Flow Report

## **9. MONTHLY REPORTS**

### 9.1 Operational Reports

### 9.2 Engineering and Construction Reports

## **10. INFORMATIONAL ITEMS**

A motion to adjourn was made by Grycko and seconded by Roskey. Motion carried unanimously.

The meeting adjourned at 7:55 PM.

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ROBERT FRENTRESS, CHAIR

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JEANNE ANSPACH, SECRETARY